

5. (a) (i) Write a letter to your younger sister informing her of a blood donation camp recently organized by the NSS unit of your college.

Or

- (ii) Write a letter of complaint to the manager of an electronic equipment company about products which your company had ordered, of which a few products turned out to be damaged at the time of delivery. 10

- (b) (i) You are the head of the sales team in an automobile company and the sales of the company is decreasing gradually. Write a report to the Managing Director stating the reasons for the constant decrease, and suggest special schemes which can boost the company's sales.

Or

- (ii) As the Convener of the NCC unit in your college, write a report to the Principal mentioning the achievements of the troop in the Republic Day celebrations. 10

This question paper contains 8 printed pages]

Roll No.

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S. No. of Question Paper : 3812

Unique Paper Code : 72032801 H

Name of the Paper : English – A

Name of the Course : Ability Enhancement Compulsory
Course—I/CBCS

Semester : II

Duration : 3 Hours

Maximum Marks : 75

(Write your Roll No. on the top immediately on receipt of this question paper.)

Attempt all questions.

1. Write short notes on any five of the following in not more than 30-40 words :

- (a) Silence and Pauses
(b) Grapevine Chain
(c) Haptics
(d) Listening
(e) Disadvantages of oral communication

(f) Interpersonal communication

(g) Personal zone. $5 \times 2 = 10$

2. Answer any *two* of the following :

(a) Explain with suitable examples how Semantic Noise acts as a barrier to communication.

(b) Kinesics.

(c) What is Sign Language ? Give examples explaining how sign language also helps in communication.

(d) What is Feedback ? State its relevance in the cycle of communication. $2 \times 5 = 10$

3. Read the questions very carefully before answering. Attempt *all* parts :

(a) (i) Write a dialogue between a husband and a wife about sending their son to a boarding school.

Or

(ii) Write a dialogue between a teacher and a student who has not submitted his/her assignment to the teacher on the scheduled day. 5

Long car journeys are even less pleasant for it is quite impossible even to read. On highways you can at least travel fairly safely at high speeds, but more often than not, the greater part of the journey is spent on narrow, bumpy roads which are crowded with traffic. By comparison, trips by sea offer a great variety of civilised comforts. You can stretch your legs on the spacious decks, play games, swim, meet interesting people and enjoy good food—always assuming, of course, that the sea is calm. If it is not, and you are likely to get sea-sick, no form of transport could be worse. Even if you travel in ideal weather, sea journeys take a long time. Relatively few people are prepared to sacrifice upto a third of their holidays for the pleasure of travelling on a ship.

Or

(ii) Define Translation. State *two* advantages and disadvantages of translation. 5