

16/12/17 (E)

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OR

(b) Write an essay, in about 200 words, on 'The Environmental Pollution in Delhi'.

7. (a) You have been working as a manager in a company. The Managing Director of the company has asked you to prepare a report on the problem of workers' absenteeism. Draft the report with the reasons and recommendations. (10)

OR

(b) You are the Secretary of the Students Union of your college. You have been receiving frequent complaints of the college canteen. You talked to the Principal. She asked you to investigate the problems. Draft the report with findings and recommendations to resolve the problems.

(3000)

[This question paper contains 4 printed pages.]

Your Roll No.....

Sr. No. of Question Paper : 2386

HC

Unique Paper Code : 52031318

Name of the Paper : English Language

Name of the Course : B.Com. (P) CBCS

Semester : III

Duration : 3 Hours

Maximum Marks : 75

Instructions for Candidates

1. Write your Roll No. on the top immediately on receipt of this question paper.
2. Attempt **all** questions.

1. (a) You are Amit/Anita. You are President of the Sports Club of your college. The club has decided to organize a sports meet in the college campus. You are to put up a notice on the college notice-board in this regard. Draft the notice. Include the necessary details, such as date of the meet, games, eligibility conditions, participation fee, etc. (10)

OR

P.T.O.

- (b) You are the President of the commerce society, 'Vanijya', of your college. A meeting of the society is scheduled on 15 December 2016 to discuss certain matters. Draft a notice to put up on the notice-board in order to inform the members. Include the time and venue of the meeting, matters to be discussed, and a formal request to attend the meeting.
2. Write a feature article on **one** of the following topics in 300 words : (15)
- (a) Surgical strike against the terrorists was a right decision.
- (b) Chinese products have affected the Indian manufacturing sector.
- (c) A visit to a place of historical significance.
3. (a) You are the owner of an Electronics Plaza. A customer visits your shop to purchase an LED television. Write a dialogue between yourself and the customer in minimum eight sentences from each. (10)

OR

- (b) Write a dialogue in a minimum of eight sentences each, between the receptionist of a Hotel and the customer who wants to book a room in the Hotel.

4. (a) You are a correspondent of a newspaper. You have been assigned the responsibility to interview a politician. Imagining yourself to be both, the correspondent and the politician, write the interview. (10)

OR

- (b) You appeared for an Interview for the position of the Marketing Executive in a multinational company. Write the interview, mentioning the questions asked by the interviewers along with your answers.

5. (a) You have been working with an agency which deals in surveys. You have been assigned the responsibility to know people's views on the demonetization of 500 and 1000 rupee currency notes. You need a questionnaire for the purpose. Prepare the questionnaire with minimum ten questions with multiple options of answers. (10)

OR

- (b) You are a surveyor. You are to gather public opinion on 'Make in India' campaign. Prepare the questionnaire for the survey, having minimum ten questions with multiple options of answers.
6. (a) Write a speech, in about 200 words, to be delivered on 'The Rising Trend of Online Shopping'. (10)