

The Principal,
Ramanujan College,
Kalkaji, New Delhi - 110019.

Phone : 26430192
26421826

Date _____

Dear Sir,

I recommend that the following books be purchased for the college library. They are useful,
Kindly sanction the purchase of the same.

| Sl. No. | Author | Title | No. of Copies | Price | |
|--------------|--------|-------|---------------|-------|----|
| | | | | Rs. | P. |
| 1. | | | | | |
| 2. | | | | | |
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| 19. | | | | | |
| 20. | | | | | |
| Total | | | | | |

The books are available with _____

Debit able to _____ Subject.

It is within the budget.

Sanctioned Rs. _____

Librarian

Signature of Teacher Incharge

Convener, Library Committee

Principal